

## **AGENDA**

Lyman Town Council Special Meeting  
Monday, March 23, 2026, at 5:00 p.m.  
Lyman Town Hall, 81 Groce Road, Lyman, SC 29365

- 1. Call to Order with Invocation & Pledge of Allegiance**
- 2. FOIA**
- 3. Roll Call**
- 4. Second reading of an Ordinance amending Town of Lyman Code of Ordinances, Chapter 24, Section 24-10, regarding the naming and renaming of streets.**
- 5. A Resolution amending prior Resolution No. 10132025B of the Town Council of Lyman regarding the honoring of Former State Representative Rita Allison, and clarifying the method by which such honor shall be accomplished.**
- 6. Adjournment**



STATE OF SOUTH CAROLINA  
COUNTY OF SPARTANBURG  
TOWN OF LYMAN

**ORDINANCE NO. 03092026 14C**

**AN ORDINANCE AMENDING THE TOWN OF LYMAN CODE OF  
ORDINANCES, CHAPTER 24, SECTION 24-10, REGARDING THE NAMING  
AND RENAMING OF STREETS**

WHEREAS, the Town Council finds it in the interest of the health, safety, and welfare of the Town and its residents to establish clear procedures for the naming and renaming of streets within the Town; and

WHEREAS, the Town Council previously adopted a municipal naming policy by resolution in 2018 establishing criteria for street naming and commemorative naming; and

WHEREAS, the Town Council desires to incorporate consistent street naming criteria and procedures within the Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Lyman, South Carolina, that Chapter 24, Section 24-10 shall be amended as follows:

**Sec. 24-10 – Naming and Changing Names of Streets**

**(a) Authority**

The Planning Commission may, after reasonable notice and the opportunity for a public hearing, certify the naming or renaming of any street or road within the Town pursuant to South Carolina Code §6-29-1200.

Such certification may occur:

1. When there is duplication of names or other conditions which tend to confuse the traveling public or the delivery of mail;
2. When a change may simplify the giving or receiving of directions to persons seeking to locate addresses;
3. Upon request or resolution of the Town Council; or

4. Upon any other good and sufficient reason determined by the Planning Commission.

**(b) Street Naming Criteria**

1. Street names shall be unique, easily discernible, and simple to pronounce for public safety purposes.
2. Similar sounding or duplicate street names shall not be permitted.
3. Street names shall not contain more than eighteen (18) characters in the base portion of the name.
4. Cumbersome, corrupted, discriminatory, or derogatory names shall not be permitted.
5. Street names may reflect native wildlife, flora, fauna, geographic areas, or natural features related to the Town of Lyman.
6. Streets may be named after individuals in accordance with the following criteria:

**Deceased Individuals**

- Made lasting and significant contributions to the protection of natural or cultural resources of the Town;
- Made substantial contributions to the betterment of the Town and its citizens;
- Contributed significantly to economic development or redevelopment within the Town;
- Commemorate a significant historical event; or
- Provided outstanding civic service to the Town for a minimum of ten (10) years.

**Living Individuals**

- Contributing fifty percent (50%) or more of the cost of a major public facility;
- Providing substantial leadership or contribution to the establishment of a Town project;
- Providing extraordinary service to the Town and community;
- Attaining state, national, or international prominence.

### **Former Town Officials or Employees**

- Contributions exceeding normal duties of their position;
- Significant impact on Town programs, projects, or facilities;
- Significant volunteer contributions outside the scope of employment;
- Ten (10) or more years of service to the Town.

### **(c) Naming Procedures**

1. Requests for the naming or renaming of a street may be initiated by application from a resident, property owner, or organization, or by resolution adopted by the Town Council.
2. Applications shall be submitted in writing on the standard Town form and accompanied by the required application fee as established in the Town's Fee Schedule.
3. Where a street name change affects existing addresses, the applicant shall provide documentation demonstrating support from a majority of affected property owners.
4. Applications shall be reviewed by Town staff for completeness and compliance with the criteria contained in this section.
5. Complete applications or Council resolutions shall be forwarded to the Planning Commission for review and public hearing.
6. Public notice of the Planning Commission hearing shall be provided at least fifteen (15) days prior to the hearing in a newspaper of general circulation.
7. Following review and public hearing, the Planning Commission may approve the proposed street name or change by majority vote and issue a certificate of the name change pursuant to South Carolina Code §6-29-1200.
8. The certificate shall be recorded with the Spartanburg County Register of Deeds, and the name so certified shall thereafter be the legal name of the street.
9. Following certification, Town staff shall notify Spartanburg County E-911, emergency services, and other applicable agencies of the change.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
David Petty, Mayor

ATTEST:

\_\_\_\_\_  
Candace Brock, Town Clerk

First Reading:            March 9, 2026

Second Reading:        \_\_\_\_\_

DRAFT



STATE OF SOUTH CAROLINA  
COUNTY OF SPARTANBURG  
TOWN OF LYMAN

**RESOLUTION NO. 03232026** \_\_\_\_\_

**A RESOLUTION AMENDING PRIOR RESOLUTION NO. 10132025B OF THE TOWN COUNCIL OF LYMAN REGARDING THE HONORING OF FORMER STATE REPRESENTATIVE RITA ALLISON, AND CLARIFYING THE METHOD BY WHICH SUCH HONOR SHALL BE ACCOMPLISHED**

WHEREAS, on or about October 2025, the Town Council of the Town of Lyman adopted a resolution (attached hereto) expressing its intent to rename Church Road to “Rita Allison Avenue” and to rename The Park of Lyman to Rita Allison Park in honor of former State Representative Rita Allison; and

WHEREAS, said resolution further directed that the proposed street name change be submitted to the Town of Lyman Planning Commission for review, recommendation, and certification in accordance with applicable law and Town procedures; and

WHEREAS, subsequent to the adoption of that resolution, it has been determined that Church Road (S-42-677) is not owned or maintained by the Town of Lyman, but is instead a roadway under the ownership and jurisdiction of the South Carolina Department of Transportation (SCDOT); and

WHEREAS, because Church Road is a state-owned roadway, the Town of Lyman does not have the authority to unilaterally rename the roadway through its Planning Commission process or otherwise; and

WHEREAS, the Town has engaged in discussions with representatives of SCDOT regarding available options to honor Representative Allison at this location; and

WHEREAS, SCDOT has advised that the Town may apply for an encroachment permit to install a commemorative sign within the state right-of-way, subject to SCDOT approval and permitting requirements; and

WHEREAS, the Town Council finds that the installation of a commemorative sign recognizing “Rita Allison Avenue” or similar designation at or along Church

Road is an appropriate and meaningful way to honor Representative Allison's legacy, while remaining consistent with applicable jurisdictional authority and regulatory requirements; and

WHEREAS, the Town Council further finds that its October 2025 resolution was adopted in good faith reliance upon the information available at that time, and that the subsequent determination that Church Road is a state-owned roadway under the jurisdiction of the South Carolina Department of Transportation requires modification of the original action to ensure that all actions of the Town remain consistent with applicable law, proper jurisdiction, and established procedures; and

WHEREAS, the Town Council reaffirms its intent to honor former State Representative Rita Allison for her decades of dedicated public service and her lasting contributions to the citizens of Lyman and the State of South Carolina, and desires to proceed in a manner that both recognizes her legacy and complies with all applicable legal and procedural requirements; and

WHEREAS, the portion of the October 2025 resolution renaming The Park of Lyman to "Rita Allison Park" remains valid, effective, and unaffected by this amendment;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Lyman, South Carolina, in Council duly assembled, that:

**1. Amendment of Prior Resolution**

The October 2025 resolution of Town Council is hereby amended to remove the provisions relating to the renaming of Church Road through the Town's street naming procedures and Planning Commission review process.

**2. Clarification of Roadway Ownership and Authority**

Town Council hereby acknowledges that Church Road (S-42-677) is a state-owned roadway under the jurisdiction of SCDOT, and therefore is not subject to renaming through the Town of Lyman's Planning Commission or Code of Ordinances procedures.

**3. Establishment of Commemorative Recognition**

Town Council hereby expresses its intent to honor former State Representative Rita Allison through the installation of a commemorative sign or signage along Church Road, which may bear the name "Rita Allison Avenue" or other

appropriate honorary designation, subject to SCDOT approval.

4. Authorization to Coordinate with SCDOT

The Town Administrator and/or her designee is hereby authorized and directed to coordinate with the South Carolina Department of Transportation to:

- A. Apply for and obtain any necessary encroachment permits;
- B. Comply with all applicable SCDOT requirements for signage design, placement, and maintenance;
- C. Take all administrative actions necessary to effectuate the installation of the commemorative sign.

5. Planning Commission Review Not Required

Town Council hereby determines that, because this action does not constitute an official street name change but rather a commemorative designation on a state-owned roadway, review or certification by the Town of Lyman Planning Commission is not required.

6. Preservation of Park Renaming

All provisions of the October 2025 resolution relating to the renaming of The Park of Lyman to “Rita Allison Park” shall remain in full force and effect and are not modified by this resolution.

7. Effective Date

This Resolution shall take effect immediately upon adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
David Petty, Mayor

ATTEST:

\_\_\_\_\_  
Candace Brock  
Town Clerk

STATE OF SOUTH CAROLINA  
COUNTY OF SPARTANBURG  
TOWN OF LYMAN

**RESOLUTION NO. 10132025 - B**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LYMAN, SOUTH CAROLINA, EXPRESSING ITS INTENT TO RENAME CHURCH ROAD TO RITA ALLISON AVENUE AND REFERRING THE MATTER TO THE TOWN OF LYMAN PLANNING COMMISSION FOR REVIEW AND CERTIFICATION**

**WHEREAS**, Church Road is a Town-owned and Town-maintained roadway within the corporate limits of the Town of Lyman; and

**WHEREAS**, Church Road, currently has no residences or businesses located on it; and

**WHEREAS**, pursuant to the Town of Lyman's adopted procedures, street name changes may be considered by petition to the Planning Commission, and such changes may be recommended and approved when:

1. There is duplication of names or other conditions which tend to confuse the traveling public or the delivery of mail;
2. When it is found that a change may simplify the making or giving of directions to people seeking to locate addresses; or
3. Upon any other good reason that may appear to the Planning Commission;

**WHEREAS**, the Town Council of the Town of Lyman finds that renaming Church Road to "Rita Allison Avenue" (or such variation as Council may determine appropriate) represents a good reason under the Town's policy; and

**WHEREAS**, the Town Council of the Town of Lyman desires to rename Church Road, to be known hereafter as Rita Allison Avenue; and

**WHEREAS**, this section of roadway contains no addressed residences or businesses.

**WHEREAS**, the Town Council further desires to rename Church Road to honor Rita Allison. This renaming honors Rita Allison, who faithfully represented this district in the South Carolina

House of Representatives for more than two decades (1993–2002 and 2008–2022). During her tenure, she served as Chair of the House Education and Public Works Committee, Chair of the K-12 and Special Schools Subcommittee of Ways and Means, Vice Chair of the Operations and Management Committee, and led the Spartanburg County legislative delegation. Representative Allison’s steadfast commitment to public service, education, and the citizens of Lyman has left a lasting impact on this community, and the Town Council expresses its deep appreciation for her years of leadership, advocacy, and dedication; and

**WHEREAS**, the Town Council acknowledges that under Town procedure, the Planning Commission must consider petitions for street name changes, and upon a favorable recommendation, issue a certificate designating the change to be recorded in the office of the Register of Mesne Conveyances of Spartanburg County, after which the new name shall become the legal name of the street.

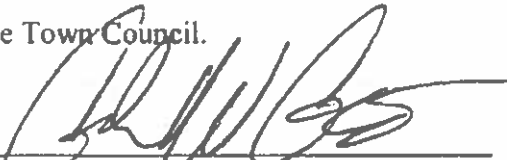
**WHEREAS**, the Town Council further resolves to rename “The Park of Lyman” located at 140 Community Street, Rita Allison Park, to further honor the commitment and public service of Mrs. Allison to the Town of Lyman.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Lyman, South Carolina, in Council duly assembled, that:

1. The Town Council hereby expresses its intent to rename Church Road, to “Rita Allison Avenue” (or such other version as Council may determine appropriate), in honor of her unwavering devotion to public service and her lasting contributions to the people and progress of this community.
2. The Town Clerk is authorized and directed to transmit this resolution to the Town of Lyman Planning Commission for its review, recommendation, and certification in accordance with Town procedure.
3. Upon such certification by the Planning Commission and recording with the Spartanburg County Register of Mesne Conveyances, the name “Rita Allison Avenue” shall become the official and legal name of the roadway formerly known as “Church Road”.

4. Council hereby renames "The Park of Lyman" located at 140 Community Street, Rita Allison Park.


This Resolution shall take effect upon approval of the Town Council.



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Glenn Greet, II, Mayor

ATTEST:



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Candace Brock  
Town Clerk



